



## **Lancaster and District Canoe Club - Paddling Trips & Events Safeguarding Guide**

### **Safeguarding**

It is the responsibility of everyone working with children or providing a service for them to commit to safeguard and promote the welfare of those children. Should a concern arise at an event, or an individual witnesses an act of abuse during the course of the event which is not appropriately acted upon, the organising person/s or committee could be in breach of this duty.

### **Event Coordinator / Organiser / Coaches and Leaders**

The person/s leading the event or trip are responsible for child protection, safeguarding and safety at the event (usually a coach or a group of coaches and/or leaders). If the Welfare Officer is present, they should be made aware of any safeguarding issues and would usually take the lead in addressing these. If the Welfare Officer is not present, any concerns should be passed onto them as soon as practicably possible.

The person/s leading the event should have an understanding of the group's abilities, and ask the group to make it known to them if there are any additional needs they need to be aware of in order to manage support and safety.

The person/s leading the event should follow LDCC risk assessments and have an awareness of LDCC policies and procedures related to safeguarding. The following documents being of particular importance:

LDCC - Volunteers Good Practice Summary

LDCC - Code of Conduct

LDCC - Changing Rooms Guidance

Paddle UK - Guide for Use Of Photographic & Film Equipment

Paddle UK - Guide on 1-to-1 Adults with Children and the "Rule of Two"

Paddle UK - Guidance on Digital Communication with Children

All available here <https://www.ldcc.club/forms-policies>

For incidents contact the Event Welfare Officer - Adam Lackey - 07875582434

Other useful contacts:

Childline: 0800 1111 (24 hour)

NSPCC: 0808 800 5000

Paddle UK Designated Safeguarding Lead, Joy Johnston, on 01158655354

<https://paddleuk.org.uk/report-a-safeguarding-concern/>